

## WORK SESSION

April 1, 2008

Mr. Dwelle called the meeting to order at 5:00 p.m.

Roll call was answered by Trustees Timothy Coleman; Jeffrey Ferrell, William Dwelle  
The next regular meeting is scheduled to be April 8, 2008 at 6:00 p.m.

The Board met with Eric Dodrill and Breann Hohman of the County regarding the volunteer program of monitoring of the creeks. The challenge is to write a plan and coordinate the actions of the tributary teams. They have the opportunity to do a grant through YellowSpring Mfg. It is a 3-year grant in the amount is \$60,000 through the Friends of Old Woman's Creek. They are asking for an endorsement from the Township for applying for the grant. He outlined the organizations that they are working with. This is the Local Watershed program. They provided many of the facts connected with the various watershed area, methods of testing, levels of accreditation, and other details of the program

Mr. Ferrell made a motion to go on record to go on record as supporting this program with a letter of endorsement. Mr. Coleman seconded the motion. All were in favored; motion passed.

Mr. Coleman reported that Mr. Coppeler was going to send the concerns about the Bell Avenue property to ODNR. He reported that we had not received an answer back from ODNR. Mr. Dwelle asked Eric Dodrill if he had heard anything about a dike in that area. Eric said that there had been some conversation, but nothing was definite. Since nothing had been received Mr. Coleman suggested tabling this until the next meeting. He did say that Kathy Mueller volunteered to help a form for people to fill out with their concerns. Mr. Dwelle had told the Board about his call from a lady at the EPA. Mr. Printy said that if the project does go forward, the garage needs to be removed. He also reported that Township labor can be reimbursed out of Erie #15, but not Erie #14.

Sean Sprouse of Burnham & Flower gave the Trustees an update on his program. They provide all our insurance – Property, Liability, Health. He said that they will research all available programs such as HAS, Wellness plans, and other plans to reduce costs while maintaining coverage. He suggested that since these programs were a departure from the traditional plans, we needed to start as soon as possible with the review of any possible change.

Lt. Parthemore presented a memo from Lynn Hargrave to Chief McClung asking him to sign off on the hours that she had calculated for back pay. The Chief was not able to do this because he no longer had the time sheets. Sgt. Jenkins said that the Chief said he could not sign off on something that was a contract issue. Mr. Ferrell said that he had instructed Ms. Hargrave to re-do the calculation because her original figures and the Chief's figures did not agree. Then she was to go back to the Chief to make sure they agreed. Sgt. Hastings then said that the memo omitted a number of items such as On Call Time and Court Time. The Fiscal Officer advised that the Board needs to formally adopt the contract. Officer Hastings said that he had the signed contract. It was explained that the Board must adopt the contract in a Meeting and they had not done that yet. The Fiscal Officer said that she had asked Mr. Coppeler, Legal Advisor, for clarification on On Call Pay, Vacation Credit, and Shift Differential since no one on the present Board was part of the negotiations.

Lt. Parthemore requested approval to send eight Sergeants to a one-day school in Ottawa County. There is no charge for the school. They are working on the schedule to limit the loss of manpower and limit overtime or comp time. Sgt. Jenkins said that 3 that were going the day he was are all on day shift. The Board approved the schooling.

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Daryel Sternberg announced that the Yard Waste collection is April 26<sup>th</sup> at Perkins Cemetery and Barnes Nursery from 7 am to 3 pm. He advised that they continue to walk the roads preparing for the Issue II Project. He also said that Todd Dempsey of the Erie County Jail about their work program had contacted him. Normally we provide the supervisor. Mr. Coleman asked if there was enough work for them to do. Mr. Sternberg said definitely.

Mr. Dwelle reported that there was a drainage problem on Ransom Road, just south of Bogart Road. Part of the pipe is misaligned. The catch basins are high. Mr. Dwelle also advised that the deadline for the planned purchase of the vehicle for the Highway Department has been extended.

Chief Myosky advised that they had submitted their FEMA Homeland Security Grant for 2008 in the amount of \$219,000.00 in a three part program. They can be awarded any one, or all parts of the grant. It will be used for training material and training. The next review is at the end of the month. The Chief advised that they still need copies of the ICS certification from the Police Department.

Lt. Parthemore said he will get the needed documentation and they have a couple that need to take the required class.

Chief Myosky said that he has the 2007 FEMA turnout gear on order.

Richard Schuster asked for an update on Strickfaden Park. Mr. Coleman said that since they had not received anything back from ODNR, the project was on hold. He also asked if the Board could obtain a speaker system. Mr. Dwelle said that he had asked someone to put a price together for a system. Mr. Schuster asked for an update on the sale of the Township properties. Mr. Dwelle said that this was something that would be discussed in an executive session. Mr. Schuster then asked Mr. Ferrell why, if Coppeler said there was not conflict, did he ask for a ruling from the Ethics Committee. Mr. Ferrell just to be sure. Mr. Schuster was concerned that we get the answers before it is needed.

Mr. Schuster asked about the hiring of Diane Schaefer for training. Ms. Schaefer explained that Pam Hartung-Kellem was going to neither the OTA Conference in January nor the Local Government Conference at the end of March. Mr. Coppeler advised that in order to pay for the fees, mileage, meals, etc. the Board should hire her as an employee. The original hours were 160, with an additional 120.

Sgt. Jenkins asked Mr. Ferrell who paid for the equipment in the City's exercise facility. Mr. Ferrell said that the City did.

Ms. Schaefer advised that her usual hours would be 10 am – 2pm when she was in town, but that for the next several months she would need to go to Indiana to handle personal matters there. Also she asked for the Board's support that in matters that involved finances, the questions come through her. This way she, and the Board, would be aware of any problems. Chief Myosky and Mr. Dwelle had some concerns as to how bills and the mail would be handled. Ms. Schaefer said that there was no planned change in these policies. It was for questions.

Ms. Schaefer also noted a correction in the draft copy of the minutes of March 25, 2008. The contract for the website is with DeAnne Bowersock, Dee's Desktop & Design, not Ohio Business College. She asked if the Board has received the revised contract for services. Mr. Ferrell said that they had not. When she asked about the copy of the liability insurance, there was much discussion as to who had to provide this and if it was required before work was done. Ms. Schaefer said that it should be included in any contract. The Board will check with Mr. Coppeler.

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Ms. Schaefer advised that she had set up the Trustees e-mail account and individual e-mail accounts. Mr. Coleman said that he wanted to continue to use the e-mail address that he had been using and Ms. Schaefer said that that could be arranged.

Mr. Coleman moved that the Board go into executive session to discuss personnel matters and discussion about pending litigation. Mr. Ferrell seconded the motion. Roll call: Mr. Ferrell, yes; Mr. Coleman, yes; Mr. Dwelle, yes. Motion adopted.

Mr. Ferrell moved that the Board go back into regular session. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Motion adopted.

With no further business to be conducted, the meeting was adjourned at 9:00 pm.

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William Dwelle, Chairman

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Diane Schaefer, Fiscal Officer