

REGULAR SESSION
October 28, 2008

Mr. Dwelle called the meeting to order at 6:00 p.m.

Roll call was answered by Trustees Timothy Coleman, Jeffrey Ferrell, and William Dwelle.

Mr. Dwelle announced that the next Regular meeting would be November 10th since November 11th is a Holiday. The Work Session for November 4th is cancelled since that is Election night.

Mr. Coleman moved to accept the agenda as presented. Mr. Ferrell seconded the motion. All were in favor.

Mr. Coleman moved to adopt the Financial Statements for the October 15-28, 2008. Mr. Ferrell seconded the motion. All were in favor.

Resolution #2008-0132

ACCEPT GRANT FROM THE SANDUSKY ERIE COUNTY COMMUNITY FOUNDATION FOR NATURE SCAPING AT STRICKFADEN PARK

Mr. Coleman moved to accept the \$2,000.00 grant received from Sandusky Erie County Community Foundation. Mr. Ferrell seconded the motion. Mr. Printy said that Eric Dodrill, Erie Soil and Water, also help on this project. He also said the Brianne Holman of Erie Soil and Water will be doing the design work. Mr. Ferrell asked that a letter be sent to both the Foundation and Erie Soil and Water for their assistance in securing the funds for this project. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Resolution #2008-0133

EXTEND DEPOSITORY CONTRACT WITH CITIZENS BANKING COMPANY

Mr. Coleman moved to extend the depository contract with Citizens Banking Company for active and interim funds for a five-year period of November 6, 2008 through November 6, 2013. Ms. Schaefer explained that the ORC requires depository contracts with any financial institution that holds Township funds. Currently Citizens has our checking account and the Police Local Forfeiture Account. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Resolution #2008-0134

ADVANCE FROM GENERAL FUND TO PERMISSIVE VEHICLE FUND

Mr. Coleman moved to advance \$2,000.00 from General Fund to Permissive Motor Vehicle Fund. Mr. Ferrell seconded the motion. Ms. Schaefer explained that the money comes into the Permissive Motor Vehicle Fund on a regular monthly basis. However, the Appropriations charged against this fund may not be as regular. This is an advance until the revenues cover the appropriations. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Resolution #2008-0135

SUPPLEMENTAL APPROPRIATIONS

Mr. Coleman moved to approve the following supplemental appropriations:

ROAD & BRIDGE FUND	
2031-220-314-0000 Tax Collection Fees	\$380.00
FIRE/EMS FUND	
2192-220-750-0000 Motor Vehicle	\$53,482.93

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MVA ESCROW FUND

2193-230-323-0000 Vehicle Repairs

\$2,000.00

Mr. Ferrell seconded the motion. Ms. Schaefer explained that we have received our second half Personal Property Tax indicating the Auditor & Treasurer fees charged for collecting those funds. The amount in the Road & Bridge Fund was underestimated. The amount for the Fire Fund is the balance of the fire truck and loan fees for Unity National Bank. This is covered by an increase in projected EMS collections. The MVA increase is a result of actual collections in that fund. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Resolution #2008-0136

ACCEPT BWC SAFETY COUNCIL REWARD

Mr. Coleman moved to accept a check from the OBWC in the amount of \$2,259.28. This represents a 2% Safety Council Discount. Mr. Ferrell seconded the motion. Highway Foreman Kevin Boos explained what was done to earn this discount. Various employees and officials attended local Safety Council meetings, Safety Congress Expo, and WC University. There is another 2% that can be earned if there are no loss time incidents. Mr. Ferrell said that he would like to see the money reinvested into a Safety Training program. Mr. Coleman amended his motion to include that recommendation. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Resolution #2008-0137

HIRE PART-TIME FIRE FIGHTERS: MATTHEW SULLIVAN, TIM CROWELL, ANGELO TRIANA, NATHANIAL MELLOTT, BRANDON TAYLOR, AND MICHAEL JOHNSON.

Mr. Coleman moved to hire Part-Time Fire Fighters Matthew Sullivan, Tim Crowell, Angelo Triana, Nathaniel Mellott, Brandon Taylor, and Michael Johnson at the starting rate of \$8.50 per hour. Mr. Ferrell seconded the motion. Chief Myosky stated that they have completed the background checks and have the State mandated training for EMS. The only thing left is the 40-hour orientation, which is to be completed before they stand watch and receive pay. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

The Fiscal Officer presented a Noxious Weed complaint. Mr. Dwelle asked if there was a cut off date. Mr. Boos said that they did not have an official cut off date, but the mowers are down. Ms. Schaefer said the only date she had seen was September 20th, which is for Township owned roads. Mr. Ferrell suggested that Mr. Boos contact the owners of the property. Mr. Dwelle suggested that the motion could be adopted pending verification of the time frame.

Cheryl Best-Wilke, Pennsylvania Avenue, asked why this was subject to a weed complaint if it is not on a road. Mr. Dwelle said that was not a requirement.

The Board decided to hold the permit pending verification of the allowed time frame.

Resolution #2008-0138

FUNDING OF PURCHASE OF POLICE CRUISERS

Mr. Ferrell moved to fund the purchase of seven Police Cruiser as follows - \$30,000 was in the original budget for vehicles; and additional \$140,000 was obtained from Estate taxes. The balance of the purchase price will be funded through lease purchase if additional funds are not available at the time of delivery. This should pay for five cruisers, with the additional two to be leased. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Notices:

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Flu shots will be given on November 14, 2008 in the meeting area.

Erie County Emergency Management billed Triple Crown for the rollover on Old Railroad. This included charges for all three departments. Mr. Dwelle noted that there was a charge included for Dwelle Farms because of the time of the rollover Triple Crown and the Railroad did not have personnel and/or equipment available. So Mr. Dwelle used his personal equipment to assist.

The September Zoning report shows two single-family additions and one accessory building.

The September Motel report shows collections of \$31,665.23 with YTD collections of \$603,639.44. This is a decrease of approximately 4% from 2007 collections.

Erie County has passed a resolution establishing the Lakecrest Storm Drainage system maintenance fund #138. Mr. Coleman noted that Perkins Township is included as a benefited owner. Ms. Schaefer is to call to see what land is included and the schedule of payments.

Erie County also passed a resolution accepting the paving improvement constructed on Crossings Road for public use and maintenance.

The Fiscal Officer reported that she would be in Columbus for UAN YE training in November.

Department Reports:

Lt. Parthemore presented a check from Discount Drug Mart in the amount of \$258.39 for the DARE program held there recently.

ACCEPTING CHECK FROM DISCOUNT DRUG MART

Mr. Ferrell moved to accept the check of \$258.39 and place it in the Education and Enforcement Fund (DARE). Mr. Coleman seconded the motion. All were in favor. A thank you will be sent by the Police Department.

RESIGNATION OF TRACY COLQUHOUN

Mr. Coleman moved to accept the resignation of Tracy Colquhoun due to relocation to North Carolina. Mr. Ferrell seconded the motion. All were in favor. A thank you will be sent to her from the Police Department.

Lt. Parthemore presented a draft of the 2008 JAG (Justice Assistance Grant Law Enforcement). Applications are due November 17, 2008. This \$15,000 grant would be used for overtime.

APPROVAL OF GRANT APPLICATION

Mr. Coleman approved the application for JAG Funds for 2009 in the amount of \$15,000. Mr. Ferrell seconded the motion. All were in favor.

Lt. Parthemore advised that they had received notification of a Third Grade Seat Belt Program. He has applied for funds for that program

Resolution #2008-0139

CONTRACT FOR THIRD GRADE SEAT BELT PROGRAM

Mr. Coleman moved to enter into a contract with Ohio Department of Public Safety for the Third Grade Seat Belt Program. Mr. Ferrell seconded the motion. Roll Call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

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He advised that the training session at the old Hill's building was a success. He had three officers that received free crisis intervention training. They have also completed their NIMS 300 training.

Mr. Ferrell asked about the disposition of the cruisers. As soon as possible all equipment not needed by the Township should be available for an auction. Lt. Parthemore asked that a couple be kept for parts.

ACCEPT RESIGNATION OF TIMOTHY DIDION

Mr. Ferrell moved to accept the resignation of Timothy Didion, effective November 11, 2008. Mr. Coleman seconded the motion. All were in favor.

Highway Foreman Kevin Boos requested authorization to advertise for the open position in the Highway Department created by the resignation. Mr. Coleman said that we should follow the requirements used the last time. The Fiscal Officer suggested placing the notice on the website. Mr. Ferrell also suggested contacting the Job Store to handle the initial applications.

Mr. Boos gave an update on the Issue II paving program.

The leaf program has started in the Township. Mr. Boos asked the reporter if the schedule had been published. The reporter said that she thought it was in one day over the weekend.

The Fire Chief said that the Fire Truck was to be delivered on Thursday. He asked if a check would be ready by then. The Fiscal Officer said that the funds had not been received from the bank yet. The Board was just tonight signing the check for the bank and documentation fees of \$750.00. She also confirmed that we wanted monthly payments.

Chief Myosky said that the County had picked up the cost of the NIMS 300 course.

Both Mr. Dwelle and Chief Myosky said that this fire truck would be the largest and best that the Township has ever had.

Public Comments:

Gary Toll, Perkins Avenue, asked who would pay for the Lakecrest maintenance fund. Mr. Dwelle said that usually those people that drain into the program are assessed. Mr. Coleman read the list of those people who would be assessed.

Jeff Printy, Park Board, asked for direction from the Board regarding applying for a new grant for future development. The Board agreed that the Park Board should do the initial research as to what would be available. Mr. Ferrell asked what would be the next step in the development. Mr. Printy said that also is something that the Park Board would like direction. Mr. Ferrell suggested the approval of a final footprint of what was going to be included.

The Fiscal Officer did advise that David Rengel, Sandusky-Erie County Foundation Program, is putting together a survey on wind turbine program within the Township. He has requested the electric bills showing the usage of several locations owned by the Township. The Board approved to go ahead with the requested information.

Cheryl Best-Wilke, Pennsylvania, asked if County resolution meant that Crossings Road was a private road and now the Township would have to maintain. Mr. Dwelle said yes, but that the Township would get funds based on the mileage for maintaining it.

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Mr. Ferrell suggested listing the two pieces of properties on Milan Road with a real estate professional. He suggested sending a letter to all the agents to see what they could propose. All were in agreement.

**PLACING MILAN ROAD PROPERTIES FOR SALE
WITH A PROFESSIONAL REAL ESTATE AGENT**

Mr. Ferrell moved to place the properties at 5420 Milan Road and 4510 Milan Road for sale with a professional real estate agent. Mr. Coleman seconded the motion. All were in favor.

Mr. Ferrell said that the County is trying to get a right of way for an extension of the turn lane on Strub Road to Milan Road by GFS.

Mr. Ferrell also reported that Erie Regional Planning approved the revised plan submitted by Mike Taus for the development of the property off Birchwood Drive.

Mr. Ferrell moved to go into executive session to discuss personnel. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes.

Mr. Coleman move to come out of executive session. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Dwelle, yes; Mr. Coleman, yes.

With no further business to be conducted, the meeting was adjourned at 9:30 pm.

William Dwelle, Chairman

Diane Schaefer, Fiscal Officer