

REGULAR SESSION

June 22, 2010

Mr. Ferrell called the meeting to order at 6:00 pm.

Trustees Michael Printy, Timothy Coleman, and Jeffrey Ferrell answered the roll call.

The next scheduled meeting is the Work Session on July 6, 2010.

Mr. Coleman moved to accept the agenda. Mr. Printy seconded the motion. All were in favor.

Mr. Ferrell then introduced Mr. Kim Mulder, developer of the NOMS project, to present the final development plans for Building 1, which will be constructed west of the main building. It will be a one-story building, similar to the construction of the main building.

Mr. Coleman said that he had talked to some neighbors and since there were none in attendance at tonight's meeting must mean that they have no concerns.

Mr. Printy noted that he would not participate in the discussions regarding the projects because of a close family member's connection with the NOMS project.

**Resolution #2010-0080**  
**APPROVE PHASE II OF THE NOMS PUD**

Mr. Ferrell moved to approve the plans for Building #1, Phase II of the Planned Unit Development for the NOMS facility on Strub & Hayes Avenue. Mr. Coleman seconded the motion. Mr. Coleman said that it was a nice addition to the complex. Roll call: Mr. Printy, abstained; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2010-0081**  
**APPROVE GIS COST SHARE AGREEMENT FOR 2011-2016**

Mr. Coleman moved to approve the GIS Cost Share Agreement with Erie County for the years 2011-2016. Mr. Printy seconded the motion. GIS is the geographical information systems program provided by the County. Our portion of the yearly cost is \$6,006.88 and is based on population. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2010-0082**  
**APPROVE CONTRACT WITH MT BUSINESS TECHNOLOGIES**  
**FOR THE LEASE AND SERVICE OF COPIERS**

Mr. Coleman moved to enter into a contract with MT Business for the lease of three new copiers for a period of 63 months at a monthly cost of \$217.85. MT Business will also provide service and supplies for the existing laser printers/copiers on a cost per page basis, \$0.0119 for black & white and \$0.075 for color. Mr. Printy seconded the motion. Ms. Schaefer said the existing equipment would be relocated. Mr. Printy credited this to Mr. Ferrell who believed there was some money to be saved. The new contract will save us approximately 20% over the term on the contract. In addition there will be additional savings in the initial years because of a credit. Mr. Ferrell thanked Mr. Printy, Ms. Schaefer, and Kathy Niehm for their efforts in getting this finalized. Mr. Printy said that he had also met with the department heads and they are in agreement. Ms. Schaefer reported that a fax option had been located for the copier that will be going to Station #3. MT will be donating this. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2010-0083**  
**APPROVE PLANS AND COST ESTIMATE FOR THE**  
**PAVING OF NEILSON AVENUE RECONSTRUCTION PROJECT**

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Mr. Coleman moved to accept the plans and estimated cost of \$229,000 for the reconstruction of Neilson Avenue. Mr. Printy seconded the motion. Ms. Schaefer said that this was part of the total Issue II project. The Board set bid opening to be July 13, 2010. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2010-0084**

**REPAY EMS GRANT ADVANCEMENT OF \$4,500**

Mr. Coleman moved to repay the advance of \$4,500 to the EMS Fund from the General Fund. Chief Myosky gave a breakdown of the expenditures. Ms. Schaefer reported that the money had been received last week. Mr. Printy seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2010-0085**

**APPROVE NEW RATES FOR THE USE OF HIGHWAY EQUIPMENT  
AND LABOR FOR NOXIOUS WEEDS & CLEARING**

Mr. Coleman moved to adopt the following rates for highway equipment and labor:

- Loader, Tractor, or Backhoe with Operator, \$200.00 per hour, one hour minimum
- Riding Mower with Operator, \$150.00 per hour, one hour minimum
- Additional Labor required for weed whip, raking, etc., \$50.00 per hour, per employee

Mr. Printy seconded the motion. Ms. Schaefer said that the current rates only include the first option and the hourly rate for any laborers. So it clarifies parts and adds a section for smaller equipment and manual labor. The new rates will be effective with any new billings. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2010-0086**

**NOTICE TO CUT NOXIOUS WEEDS**

Mr. Coleman moved to notify the following property owners to cut noxious weeds:

- Parcel 32-03497.000, 3206 Milan Road, owned by Elhaj Real Estate LLC

Mr. Printy seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Ms. Schaefer updated the Board on two recent contacts from the owners of the properties on Gilcher Court, scheduled to be demolished through Erie County. Mr. Coleman noted that the owners needed to contact the County since we have already submitted the information to the County. It would be up to the County and the health department to work with the owners. Mr. Ferrell asked Chief Myosky to contact Mr. Lamb to see what needs to be done.

The Board received a notice of a request for a new D1-D2-D3 liquor license for Chassis Norwalk, LLD dba Jed's Fireballs & Brew, 2916 Milan Road, and the old Ponderosa. Lt. Mathews reported that nothing come up on the background checks. The Board did not request a hearing. Mr. Printy asked if this license was coming from someone else. Ms. Schaefer said that this was a new license, not a transfer. Lt. Mathews said that there used to be a limit, but in today's economy, all requests are being approved.

Mr. Ferrell reported that the Township had been awarded a grant of \$20,000 to add handicap facilities to Bell Avenue.

**DEPARTMENT REPORTS:**

**Highway Department:**

Mr. Boos reported that June was national safety month. They will be holding a safety program on June 30<sup>th</sup>. All county agencies have been invited to the program.

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Mr. Boos reported on the demonstration of the patching machine. Mr. Boos said that there was a potential to save money and time. He reported that Vermilion has a similar machine and the roads that they have patched over the last four years have held. The cost for the pull unit is about \$48,000. There are some agencies that are interested in a cost sharing arrangement. Mr. Coleman asked if it had the capacity to hold both aggregates and the liquid. Mr. Ferrell said that he was not opposed to some type of agreement or memo of understanding regarding the cost and maintenance. Ms. Schaefer said that she had attended a demo by Southeastern at the OTA conference and was impressed with the material.

Mr. Printy asked Chief Myosky asked if they did this in the fire department. Mr. Coleman said that for maintenance/highway equipment it is common, especially for sharing.

Mr. Boos reported that Double S Industries is working on the signs for various grants.

Ms. Schaefer said the Mr. Dodrill had received the .pdf of the park study. He will write a script to go with it and then it can go to the website.

**Police Department**

Lt. Mathews gave a report on recent police department activities. Bike Week went well. They did shut down a portion of Dewitt Avenue.

Lt. Mathews commended Sgt. McLaughlin and Dispatcher Jackie Stocker on their recent response to a medical situation.

Mr. Coleman thanked Lt. Mathews are accepting the position of acting Chief while Chief Klamar was attending school.

**PUBLIC COMMENT:**

Cheryl Best-Wilke, Pennsylvania Avenue, asked if the Township had done any shopping around for other insurance coverage. Mr. Ferrell said that they had and had received a number of declines, mainly because of claims history. Mr. Ferrell said they hope to work with the employees to be able to reduce claims. They have been working with a number of other carriers besides Burnham & Flower. Mr. Printy noted that he was working with at least one other broker. Ms. Schaefer noted that people had asked her about a pool. She noted that health insurance pools were like workers' compensation group ratings. They will only take you in if you are a good risk in order to decrease the cost to all members of the group.

There will be a Budget Session with the Highway Department on June 28, 2010 and with the Fire Department on June 30, 2010.

Mr. Coleman moved to go into executive session to discuss police department personnel. Mr. Printy seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Motion approved.

Mr. Printy moved to returned to regular session. Mr. Coleman seconded the motion. Roll call: Mr. Printy, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Motion approved.

With no further business to be conducted, the meeting was adjourned at 7:55 pm.

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Jeffrey Ferrell, Chairman

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Diane Schaefer, Fiscal Officer