

REGULAR SESSION  
June 9, 2009

Mr. Ferrell called the meeting to order at 6:00 p.m.

Trustees William Dwelle, Timothy Coleman, and Jeffrey Ferrell answered roll call.

The next regular meeting is June 23, 2009 at 6:00 p.m.

**ADDITIONS/DELETIONS OF AGENDA ITEMS**

Mr. Coleman moved to adopt the agenda as presented. Mr. Dwelle seconded the motion. All were in favor.

Mr. Coleman Moved to adopt the meeting minutes of the Regular Session of May 26, 2009 and the Work Session of June 2, 2009. Mr. Dwelle seconded the motion. All were in favor.

Mr. Coleman moved to adopt the Financial Statements for the month ending May 31, 2009 and the period ending June 9, 2009. Mr. Dwelle seconded the motion. All were in favor.

**Resolution #2009-0081**  
**SUPPLEMENTAL APPROPRIATIONS**

**GENERAL FUND**

1000-210-341-0069 Cell Phone	\$1,000.00
1000-210-599-0000 Misc.-Expenses	\$750.00
1000-610-360-0000 Parks-Contracted Repairs	\$2,000.00

**DRUG FUND**

2221-210-370-0000 Titles	\$50.00
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**LAW ENFORCEMENT FUND**

2261-210-599-0000 Misc.-Expenses	\$250.00
2261-210-740-0000 Equipment	\$4,500.00

**PARK DEVELOPMENT**

2913-610-740-0000 Equipment	\$1,500.00
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Mr. Ferrell asked Ms. Schaefer to explain the supplemental appropriations. The first entry is for the early cancellations of cell phones in the police department. The E-bay expenses and titles are for the selling of police cruisers and forfeiture vehicles. The contracted services are for repairs in Sartor Park to the fence and to the electrical. The equipment in the Law Enforcement fund is for the shift kits. The Equipment is for breakaway bases that will eventually be used in the Bell Avenue Park. Mr. Dwelle moved to adopt the supplemental appropriations. Mr. Coleman seconded the motion. Under discussion, Mr. Coleman asked if there were more early cancellation fees yet. Ms. Schaefer said she was not aware of any. Mr. Coleman asked if even with these charges would we be saving money? Ms. Schaefer said that she would not know until she received the next invoice because the first invoice was pro-rated and we are still waiting on some credit. Mr. Ferrell said that we should still see a savings even after purchasing the equipment. Mr. Ferrell asked if there was a separate line item for the miscellaneous-E-bay charges. Ms. Schaefer said that was only the explanation, not the line item. Cheryl Best-Wilke asked where the money was coming from for the additional expenses. Ms. Schaefer explained that the cell phone charges would be offset by the reduction in the salary accounts. The expenses related to E-bay and the titles would be funded from the sale of equipment at the auction. Only the Park expenses are additional. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

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**Resolution #2009-0082**

**REQUEST AN ADVANCE OF \$500,000**

Mr. Coleman moved to request an advance of \$500,000 against the second half real estate taxes. Mr. Dwelle seconded the motion. Mr. Coleman asked why were we asking for this now. Ms. Schaefer said that it was a recommendation at both the LGS conference and OTA conference to ask for the advances as soon as possible. Mr. Ferrell asked if we were charged for this. Ms. Schaefer said that we were not. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0083**

**TRANSFER \$6,500 FROM GENERAL FUND TO CEMETERY FUND**

Mr. Coleman moved to transfer \$6,500 from the General Fund to the Cemetery Fund. Mr. Dwelle seconded the motion. Ms. Schaefer said that the total amount budgeted to be transferred is \$13,000.00. Mr. Ferrell asked how we got so far off on the budget for payroll. Ms. Schaefer said that they are not off. The transfer was part of the budget that was adopted. Ms. Schaefer explained that while the transfer had been included in the budget, the actual transferring of the money is not done until the money is actually needed. . Mr. Coleman asked if this could have been an advance. It could be, but it is almost certain that they money will be needed. Mr. Ferrell asked if we keep track of how much is spent each year in the cemetery, which is probably about the same, why would we do this. To him it seems like double the work. Ms. Schaefer said that the expense should come from the Cemetery Fund, but that fund does not generate enough money. Mr. Ferrell noted that they were allowed to use General Fund moneys. Ms. Schaefer agreed, but that to keep things straight, the General Fund money is transferred to the Cemetery Fund. Mr. Ferrell said that it did not make much sense to him. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, no. Resolution adopted.

**Resolution #2009-0084**

**ADOPT POLICY FOR THE DEPOSIT OF PUBLIC MONEYS**

Mr. Coleman moved to adopt a policy for the deposit of public moneys as follows:

Whereas ORC 9.38 states: A person who is a public official other than a state officer, employee, or agent shall deposit all public moneys received by that person with the treasurer of the public office or properly designated depository on the business day next following the day of receipt, if the total amount of such moneys received exceeds one thousand dollars. If the total amount of the public moneys so received does not exceed one thousand dollars, the person shall deposit the moneys on the business day next following the day of receipt, unless the public office of which that person is a public official adopts a policy permitting a different time period, not to exceed three business days next following the day of receipt, for making such deposits, and the person is able to safeguard the moneys until such time as the moneys are deposited. The policy shall include provisions and procedures to safeguard the public moneys until they are deposited.

Therefore, the Trustees of Perkins Township adopt the following policy:

If the total amount of the public moneys received by a public official or employee of Perkins Township does not exceed one thousand dollars and if the person is able to safeguard the moneys until such time as the moneys are deposited with the Fiscal Officer, the public official or employee has three business days following the day of receipt to deposit the public moneys with the Fiscal Officer.

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Mr. Dwelle seconded the motion. Mr. Ferrell asked Ms. Schaefer to explain the need for the policy. Ms. Schaefer said that the policy would allow departments such as Zoning and Police to hold moneys until it exceeds the limits. It is being adopted as a recommendation by the State Auditors. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

### **Resolution #2009-0085 NOTIFICATION TO CUT NOXIOUS WEEDS**

Mr. Coleman moved to notify the following property owners to cut the noxious weeds on their property:

- Parcel #32-03759.000 3627 Columbus Avenue, owned by Brent Crawford & Alison M. Woodruff
- Parcel #32-04293.000 Property located behind 1305 Lake Wilmer Drive, rear of parcel near Brandon Blvd., owned by Lake Wilmer Condo Association

Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

### **REPORTS**

The Zoning Report for May 2009 shows total collections of \$2,189.94 and includes one Single Family Addition, one Accessory Building, three Electrical permits, five fence permits, five Accessory permits and sign permits.

### **NOTICES**

The legal ad for the auction was in the Sandusky Register. In addition to that, please check the Perkins Township website-[www.perkinstownshipohio.com](http://www.perkinstownshipohio.com) for all the latest information regarding the Township auction on June 20<sup>th</sup>. It includes pictures of the forfeiture vehicles that are to be sold. Also there is a listing of vehicles to be sold online after June 20<sup>th</sup>. This section will be updated when the item is listed so that you can click on it and you will go directly to either E-Bay or GovDeal.com so there is no need to know which site is being used. Mr. Dwelle asked if there were ads in the auto section. Ms. Schaefer said that those ads would appear the week before the auction. Mr. Dwelle will be the auctioneer.

### **DEPARTMENT HEAD REPORTS**

#### **Fire Department**

Assistant Chief Hodges reported that they were in the process of preparing for the fire fighters test on June 27, 2009. The test for Lieutenant will be given in August.

#### **Highway Department**

Foreman Kevin Boos reported that the Ransom Road project would be starting June 15<sup>th</sup>. The Issue II paperwork is still not ready. They are working on repairs in Sartor Park and asphalt work. Mr. Coleman asked who was calling OOPS. Mr. Boos said that Mr. Parker was doing that. Mr. Boos asked if Mr. Coleman had found anything on the guardrails. He will check tomorrow. Mr. Boos is to determine how many he needs.

Mr. Ferrell asked Mrs. Speer if everything was okay on Ransom Road.

#### **Police Department**

Chief Klamar reported on the activities of Bike Week. They had 43 calls directly related to Bike Week with 94 citations issued. A number of the hotels were directing the bikers to go through the barriers on Strub Road.

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Mr. Dwelle asked Chief Hodges how they came out with the tires. Chief Hodges said that rotating the tires took care of the problem.

**PUBLIC FORUM**

Mr. Speer, Ransom Road, reported that the gentleman across the road was picking up rocks from the field and placing them in front of her house. There are so many that it interfered with the roadside mowing.

Cheryl Best-Wilke, Pennsylvania Avenue, asked for the Board to explain the difference between a trustee meeting and a work session. Mr. Ferrell said that the work sessions are more for the Trustees and the Department Heads. Mr. Dwelle explained that work sessions are intended for the Trustees and the Department Heads. Technically they are public meetings because the three trustees will be together discussing Township business and sometimes making decisions. They try not to make a decision, but sometimes something comes up that cannot wait until the next public meeting. Mr. Coleman said that the work sessions are to work on things with the department heads. Ms. Wilke said that it was her impression that no decisions would be made at the work sessions. While they try to bring all resolutions to the regular meeting, some resolutions, such as supplemental appropriations and weed complaints, cannot wait until the regular session.

**EXECUTIVE SESSION**

Mr. Coleman moved to go into executive session to discuss personnel. Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Motion adopted.

Mr. Coleman moved to return to regular session. Mr. Dwelle seconded the motion. Roll call: MR. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Motion adopted.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Dwelle moved to adjourn the meeting. Mr. Coleman seconded the motion. The meeting was adjourned at 8:50 pm.

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Jeffrey Ferrell, Chairperson

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Diane Schaefer, Fiscal Officer